

# Processing cut-offs

## Get set for the end of financial year

Our last day of processing for the 2024/25 financial year will be on **Friday 27 June 2025**.

**Pension reminder!** During the first week of July we'll be calculating your clients' 2025/26 pension. You won't be able to make changes to your clients' pensions during this time.

MONDAY				TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
<b>Direct debit</b> Amend/create a recurring debit				<b>Re-contribution requests</b> Submit a re-contribution form for FY24/25		<b>Pension applications</b> If first payment is to be received before 30 June		5		<b>Contributions</b> Amend a previous contribution	
<b>Final pension updates</b> for FY24/25				<b>Client investor status</b> Update client investor status to Wholesale		10		<b>Transfers (in &amp; out)</b> Internal asset transfers, equities and managed funds		<b>Separately Managed Accounts</b> Switches, transfers and closures	
<b>Pension applications</b> If first payment is to be received after 30 June				<b>Product switches</b> Full or partial (pension to super) Full (super to pension)		<b>Change of service notifications</b> Submit all CSN requests		18		19	
<b>Closures</b> All account closures				16		11		12		13	
<b>Product investment menu</b> All complete requests				<b>Adviser changes</b> All adviser changes		<b>Account Group Fees</b> Create or amend an Account Group for fees		<b>Manual Advice Fee Consent</b> Where online forms are not available		<b>Direct debits</b> Ad hoc requests	
23				24		25		26		27	
<b>Deposits and contributions</b> EFT and BPAY				<b>Withdrawals</b> Manual processing		<b>Super, IDPS and CMA applications</b> All complete requests		<b>Contribution splitting</b> Requests for FY23/24		<b>Deduction notices</b> For personal contributions made in FY23/24	
<b>Payment requests</b> Lodged in Adviser Online				<b>Adviser initiated payments</b> All AIP requests		<b>Advice fee consent</b> Create or update an AFC arrangement					